

## Additional services:

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|--|-----------------------------|
| Payroll for additional employees, filing TSD declaration                                   | <b>70 EUR</b>               |
| Accounting for fixed assets  | <b>100 EUR</b>              |
| Drawing up an expense report   | <b>100 EUR</b>              |
| Drawing up a cash book report  | <b>100 EUR</b>              |
| Accounting for Business trips ( up to 10 documents )                                       | <b>100 EUR</b>              |
| Drawing up a statistical report  | <b>from 100 EUR</b>         |
| Registration of an employee at the Tax and Customs Board                                   | <b>100 EUR</b>              |
| VAT Declaration adjustments  | <b>from 150 EUR</b>         |
| Calculation of dividends and filling the TSD declaration                                   | <b>150 EUR</b>              |
| Obtaining a certificate from the Tax department  | <b>from 100 EUR</b>         |
| Accounting of the agreements   | <b>100 EUR</b>              |
| Employment of one employee under supported employment schemes                              | <b>100 EUR</b>              |
| Drawing up the internal company rules  | <b>100 EUR</b>              |
| Loan agreement preparations  | <b>from 100 EUR</b>         |
| Submission for MOSS, OSS, IOSS declaration   | <b>from 100 EUR</b>         |
| Preparation of the work agreement  | <b>150 EUR</b>              |
| Submitting 0 VAT MOSS, OSS, IOSS declarations for 3 months for a company with a VAT number | <b>150 EUR</b>              |
| Correction of an annual financial report   | <b>from 150 EUR</b>         |
| Registration for the use of the MOSS, OSS, IOSS special scheme                             | <b>250 EUR</b>              |
| Assistance during the tax audit  | <b>150 EUR per hour</b>     |
| Other kinds of work unspecified in the contract for the provision of accounting services   | <b>150 EUR per hour</b>     |
| Urgent work fee  | <b>50% from the invoice</b> |

Please be aware that 22% VAT will be added to all costs. Prices are valid from 23.02.2024.